

EMPANELMENT—HOW TO GUIDE

MODIFYING CARE TEAM ASSIGNMENTS

1. Navigate to the care team form. To open it as a standalone note, start from **CLINICAL LISTS UPDATE**

Update Chart

Encounter Type: **Clinical Lists Update**

Document Type: **Clinical Lists Update**

Confidentiality Type: Normal

Clinical Date: 05/24/2018 Clinical Time: 2:50:36 PM

Provider: Rickabaugh, Tina

Location of Care: 421FALLS

Summary: Clinical List Update

Encounter is a Transition of Care

Associate to existing patient appointment on this Clinical Date

ApptStart ▲

Open a CLINICAL LISTS UPDATE note. It does not need to be associated with an appointment.

OK Cancel

2. Select the appropriate options and sign or route as appropriate

Summary: Clinical List Update

Interactions: ⚠

Forms Text

Forms Add...

Care Team Process Lab Orders

Form (Ctrl+PgUp) Next Form (Ctrl+PgDn)

Available selections are dynamic. Informatics can assist if the list requires updates.

Care Team: Copper

Medical Provider: Cornell CRNP, Tyler

Behavioral Health: Ekstrom LGSW, Cassandra

Psychiatrist: Witte MD, Helen

- “Outside Provider” - Client is getting care with an external provider
- “Unassigned” - Client is engaged in care with unpaneled providers *only* and should *not* be assigned to a care team.
- “Null” - Client has not engaged with care long enough to determine if they will be empaneled. No action required.

Care Team: Copper

Medical Provider: Cornell CRNP, Tyler

Behavioral Health: Cornell CRNP, Tyler
Garcia NP, Laura
Gray MD, Tyler

Psychiatrist: Hobongwana CRNP, Lindi
Jackson CRNP, Amelia
Leviner MD, Iris
Richert CRNP, Amber
Smith MD, Tobie-Lynn
Stambolis CPNP, Elizabeth
Trustman MD, Adrienne

Outside Provider

Unassigned

WHERE TO FIND PANEL DETAILS

1. On the banner (you may need to scroll)

NAME: Training Test! : PREF NAME: Trai CELL: INS: None/Uninsured
 DOB: 01/01/2005 13 Years & 4 Months Old Female HCH#: 122619 HOME: (410) 555-5555 INS ID:

You may need to scroll!

2. On the encounter form

Team

- Addictions
- Behavioral Health
- Benefits
- Case Management
- Connect
- Convalescent Care
- Dental
- Medical
- Nursing
- Occupational Therapy
- Outreach
- Pediatrics
- Psychiatry
- SOAR
- Supportive Housing

Site

- Fallsway
- Baltimore County
- Convalescent Care
- Harford County
- Mobile Clinic
- Our Daily Bread
- West Baltimore
- Other

Care Team

Care Team:

Medical:

Behavioral Health:

Psychiatrist:

Supportive Housing:

3. On the flowsheet (care team view)

Documents for Edit (2)

Ofc Visit: Case M...

Ofc Visit: 5/24/2018

New Document

Chart Summary

- Problems
- Medications ⚠
- Allergies
- Directives
- Alerts / Flags 1

Documents

- Flowsheet
- Orders

NEXT APPT: <None>

Flowsheet

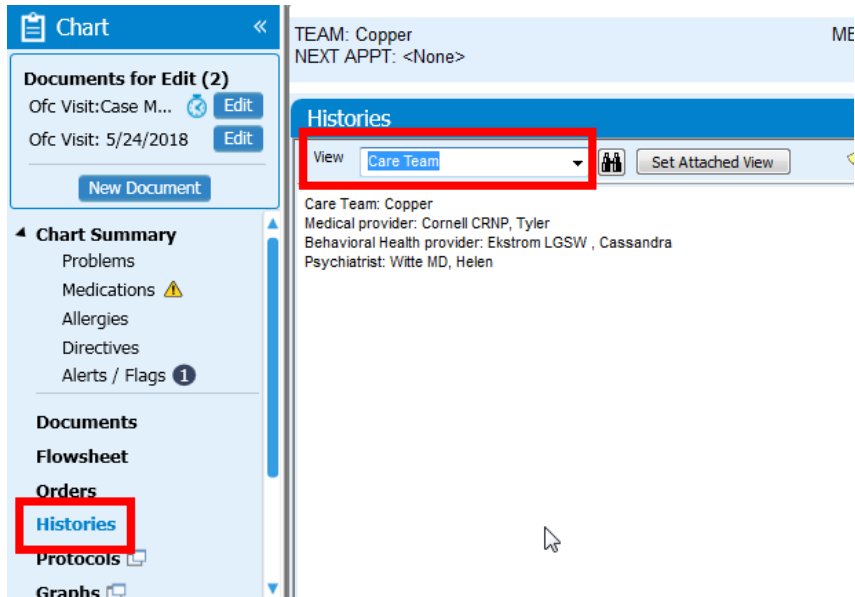
ref i

View: Care Team Use Date Range To

| | 08/24/2017 | 05/10/2018 |
|--------------------|-------------|------------|
| Care Team Name | Copper | |
| Medical | Cornell ... | Kalyar |
| Behavioral Health | Ekstrom ... | Musca |
| Psychiatrist | Witte MD... | Johnst |
| Supportive Housing | | |

This view also shows previous selections

4. In the care team histories view



5. On the care team form

- a. Already part of some notes
- b. Can be opened as a standalone note (“Clinical Lists Update”)
- c. May be added to another note